Congratulations to the Class of 2017!

Congratulations to our 8th Grade Graduates from Saint Joseph School!
Best of luck as you begin your high school career and to all of your future endeavors!

McKENNA BILLIE
KYLA BRANCO
MATTHEW BROZEY
AUTUMN BRYAN
RACHEL BURNETT
BROOKE BURNS
GABRIEL CALABRO
KENNEDY CARLIN
DANTE CARNEGLIA
LILA CERIBELLI
ANTHONY DeCESARIS
SEAN DUFFY
KELSEY DUNN
KRISTEN DUNN
LAUREN GALLAGHER
BRENDAN GALLAGHER
OLIVIA GIGLIOTTI
RYAN GRAY
LUKE HANGLITER
MIA HIEB
KYLE HILL
MARY HOWSKI
TERESA KEITHLEY
MICHAEL LANE
JACK LOEPER
MICHAEL LOUGHLIN
ANNE MACE
AMANDA MADANAT
JAKE MALONE
RACHEL MARKOWSKI
DANIEL McCORMICK
EOIN McGILL
RYAN MEHLMANN
PETER MICH
JENNIFER MICHINOK
MONICA MORYS
KATIE MULHERN
SOPHIA MURPHY
ZACHARY NORCIA
EMILY OSBORN
JACOB PEPER
ROSEMARY PISANO
ALEXANDER POLANSKY
JOHN PORTER
RAYMOND REAGIN
SAMUEL RHoades
LEAH ROGELSTAD
EMILY RULE
CYNDIA RUSH
VINCENT SCHETROMA
NICHOLAS SCOTT
MATTHEW SHANK
EMMA SHIELDS
CONNOR SMITH
LUKE SMITH
REAGHAN STEWART
AIDAN STINE
MAX TEBBENS
JAMES WAGNER
ASHLEY WALKER
DANIEL WARD
JACOB WATSON
AVA WOODSMALL
LAUREN YOUNG
ERIN ZAHNER
Parish Staff
Phone: 610-269-8294 Fax: 610-269-2487
www.stjosephrc.org
332 Manor Avenue,
Downingtown, PA 19335

Rev. Msgr. Joseph C. McLoone
Pastor
Rev. Anthony T. Rossi
Parochial Vicar
Rev. John E. Donia
Resident
Rev. Francis J. Mulranen
Resident
Rev. Keith J. Chylinski
Weekend Ministry
Deacon Jim Bogdan
Permanent Deacon
Deacon Edward R. Schiappa
Permanent Deacon
Mr. Allen Austin
Director of Youth Ministry
Ms. Karen Dawson
Parish Secretary
Mrs. Julie Fitzgerald
Parish Services Director/
Adult Faith Formation Coordinator
Mrs. Roe DeRitis
Parish Secretary
Ms. Lisa Grillo
Bookkeeper
Ms. Jeannine Zack
行政助理

School
Phone: 610-269-8999 Fax: 610-269-2252
www.stjosephrc.org

Sister Catherine Irene, I.H.M.
Principal
Sister Diane Licordare, I.H.M.
Vice Principal
Mrs. Julie Fitzgerald
Administrative Assistant

Parish Religious Education Program
Phone: 610-873-8798 Fax: 610-873-5466
www.stjosephrc.org

Mrs. Kathy Thomas
Director of Religious Education

Convent
Sisters, Servants of the Immaculate Heart of Mary
484-593-4352

St. Joseph Parish Library

Telephone: 610-269-8294
Fax: 610-269-8294
www.stjosephrc.org
332 Manor Avenue,
Downingtown, PA 19335

Celebration of the Eucharist
Saturday: 5:00 p.m. Vigil
Sunday: 6:00 a.m., 7:30 a.m., 9:00 a.m., 10:30 a.m., 12 noon, 4:00 p.m.
Monday—Friday: 7:00 a.m., 9:00 a.m.
Saturday: 8:00 a.m.

Holy Days of Obligation
As Announced

Reconciliation
Saturday: 3:30 p.m. – 4:30 p.m.
Wednesdays: 6:30 a.m., 8:30 a.m.
and 6:30 p.m.

Anointing of the Sick
Any sick or hospitalized parishioner who is in need of the Sacrament of the Sick should contact the Parish Office.

Perpetual Adoration of the Blessed Sacrament
Holy Family Chapel in the Holy Family Center.

Morning Prayer
Monday—Friday at 6:30 a.m. in Church.

Devotions
The Holy Rosary:
Recited before the 9:00 a.m. Mass daily.

Miraculous Medal Devotions:
Every Tuesday after the 9 a.m. Mass.

Novena to Saint Joseph:
Every Wednesday after the 9 a.m. Mass.

Litany to the Sacred Heart:
First Friday of the month after the 9 a.m. Mass.

First Saturday Devotions:
The First Saturday of each month at 8:30 a.m.

Update Your Information!
Have you moved, been married recently, changed your phone number or email address, or made any other changes in your household?

Please call the parish office or email roed@stjosephrc.org to update your records.

Thank you for your kind assistance.

Saint Joseph Church Mission Statement
Motivated by our belief in Jesus Christ and bound together by our Roman Catholic faith, we are a parish that seeks to respond to the Gospel invitation by living as God's people. Baptized into Christ Jesus, confirmed by the gift of the Holy Spirit, and nourished by the Eucharist, we are a community that gives glory to God and proclaims His message of love and salvation.

Parish Registration
Sunday, July 30, at 10 a.m.
Church, St. John Neumann Room
This is a great opportunity to register as a parishioner of Saint Joseph Parish. Please come and meet our Pastor, School Principal, Director of Religious Education and our Parish Services Director.

Please call the parish office if you have any further questions at 610-269-8294.

Parish Office Hours
Monday-Thursday: 8 a.m. to 8 p.m.
Friday: 8 a.m. to 4 p.m.
Saturday: 9 a.m. to 2 p.m.
Sunday: 9 a.m. to 1 p.m.

If you have an evening event, please make sure to pick up the key before that time.

Looking for a way to remember your loved one?

There are still Altar Flowers ($75), Sanctuary Candles ($10) and Chapel Sanctuary Candles ($10) available for 2017. To purchase any of these, visit the Parish Office.
FRIDAY, JUNE 16
5:00 PM Sandra Valentini

SUNDAY, JUNE 11
6:00 AM For Our Parishioners
7:30 AM Charles Broomell, III
9:00 AM Jack Doyle
10:30 AM Antoinetta D’Urso
12:00 PM Sophie C. Nagy
4:00 PM Patricia Jamison

MONDAY, JUNE 12
7:00 AM Lucy J. DiLuigi
9:00 AM Dolores Mudrock

TUESDAY, JUNE 13
7:00 AM Ed Carlin
9:00 AM Charles Perna

WEDNESDAY, JUNE 14
7:00 AM De Anna Ousey (Living)
9:00 AM Margie McCombs

THURSDAY, JUNE 15
7:00 AM De Anna Ousey (Living)
9:00 AM James & Thelka

FRIDAY, JUNE 16
7:00 AM Samuel Talucci (49th Anniversary)
9:00 AM Charles & Lena DiBeneditto

SATURDAY, JUNE 17
8:00 AM Norbert Morys

The Sanctuary Candle burns in memory of Charles Miller.

The Chapel Sanctuary Candle burns in memory of Stan Lopata.

ANNOUNCED MASSES
NEXT WEEKEND
SATURDAY, JUNE 17
5:00 PM Rose Graveno

SUNDAY, JUNE 18
6:00 AM For Our Parishioners
7:30 AM Carol A. Rodgers
9:00 AM Al Viscusi & Jules Ciesielka
10:30 AM Daniel Suleski
12:00 PM Alfred Szalwinski
4:00 PM Angelo Stefanelli

TODAY’S READINGS
The readings for the Most Holy Trinity can be found at #922(A).

BAPTISMS
Congratulations to the following children baptized Sunday, June 4.

ADDISON MARIE CELLO, HANNAH PAIGE CHRISTIAN,
CANNON STONE DONNELL, BENJAMIN LEO HALL,
IGNATIUS JUSTIN RHODS, MOLLY ELIZABETH ROBINSON,
VIVIAN ELIZABETH SCHEURLE & ELLA ROSE SWAVELY.

Parents of babies to be baptized are asked to please register for Pre-Jordan, a baptism preparation program at Saint Joseph Parish, recommended by the Archdiocese of Philadelphia. You can find the class dates and register either online via our website or by filling out a form in the parish office or the Saint Katharine Drexel Room in church. For more information, contact Karen Dawson at 610-269-8294 or KarenD@stjosephrc.org.

MARRIAGE
Congratulations to the following couples who were married at St. Joseph Church in April & May.

LAURA CALL & DAVID DRAHMS, KATHLEEN COSTELLO & SHAWN DEHAVEN
MICHELLE DEVINE & PAUL LARKIN
MARY LANIGAN & CHRISTOPHER BATTAGLIA
ABIGAIL O’BRIEN & KYLE JABLONSKI, SABRINA PIZZICA & JASON KIRK

Couple planning to marry are asked to meet with their parish priest as soon as possible after their engagement and to enroll in a marriage-prep program (Pre-Cana) at least six months prior to the wedding. Our fall Pre-Cana date is being set. To be notified, contact Karen Dawson at 610-269-8294 or karend@stjosephrc.org.

PLEASE PRAY FOR:
Names will be kept on the sick list for 3 months.
Call the parish office to add/remove/re-add names.

...those who are serving our country:

...those who are sick:
June 11, 2017

Dear Friends,

Where does the time fly when you are having fun? Where did the month of May go? This weekend finds us well into the month of June. June is the month dedicated to the Sacred Heart of Jesus. Devotion to the Sacred Heart of Jesus is all about pondering Christ’s love and meditating on Christ’s suffering. We are blessed to have a beautiful statue of the Sacred Heart of Jesus here in our church. With His outstretched arms and open heart, He invites us always to come to His open arms and open heart. Our Lord is gentle of heart and has freed us from our sins, so we should never tire of going to Him with our needs and concerns.

O most holy heart of Jesus, fountain of every blessing, I adore you, I love you, and with lively sorrow for my sins I offer you this poor heart of mine. Make me humble, patient, pure and wholly obedient to your will. Grant, Good Jesus, that I may live in you and for you. Protect me in the midst of danger. Comfort me in my afflictions. Give me health of body, assistance in my temporal needs, your blessing on all that I do, and the grace of a holy death. Amen.

On this weekend, we want to take time to congratulate all of our GRADUATES. As we honor their accomplishments we pray that God will guide them as they move on to the next stage of their life be it first grade, freshman year of high school, college or beyond. May Christ, the Master teacher, always guide your actions and may you follow His way.

Plans are underway for our annual St. Joseph Community Festival which is taking place June 20-24. Take the time to get involved and volunteer some time as we celebrate our 10th annual festival. We could use your help and you will get to know fellow parishioners.

You will see below a letter of introduction from our summer seminarian/acolyte from Saint Charles Seminary. As we welcome Marco, we also wish Father Jablonski best wishes and much happiness as he retires from his position at Saint Martha Manor. We will miss him helping out around St. Joseph but assure him of our prayers. His replacement, Fr. Frank Mulranen, will come to join our parish family on June 19th. It is therefore a good time to ask you to pray that many young men and women, especially from our parish, will be open to and respond to a call for a vocation as a priest, brother or consecrated religious.

Saint Joseph, Pray for Us!

Monsignor McLoone
Pastor

Dear Parishioners,

I want to take this opportunity to thank you for the warm welcome I have received here at Saint Joseph Parish! I had the privilege of being assigned here to the parish six years ago as a rookie seminarian! When I heard the news that I would be returning for my summer assignment, I felt tremendously fortunate!

My name is Marco Casanova, and I was born and raised in Kingwood, Texas, a suburb of Houston. When I started high school at the local public school, I started to seriously think about God’s call in my life. A good priest friend of mine would often speak of Saint Charles in Philadelphia, so I had to come and see what it was all about.

After visiting and allowing the Lord to lead the application process, I was accepted. Uniquely, I am from Texas, yet I will be ordained a priest for the Archdiocese of Philadelphia. I recently received the Ministry of Acolyte, which gives me the opportunity to be a minister of Holy Communion during the Mass, and to bring Holy Communion to those who are physically unable to come to be with us at Mass. It's a wonderful privilege! I have two more years in the seminary, and hope to be ordained a deacon in May of next year. If God so wills it, I hope to be ordained a priest in May of 2019. The seminary has been an awesome adventure, in which the Lord is molding my heart (slowly but surely!) to be open to this humbling invitation of being His priest.

I am honored to continue this adventure here at Saint Joseph Parish. I love this parish already! Pray for me, and you can count on my prayers for all of you!

Sincerely,

Marco Casanova
Congratulations to the Graduating Class of 2017! What a blessing for you to be finished with this part of your journey! May the sweet love of Our Lord always dwell within you! God bless you!

The King’s Men (18 & over) offers a time with other men to engage, discuss and challenge you into living a full Christian life. Every meeting starts with a rosary, a 15-minute spiritual exercise, 30 minutes for discussion and 15 minutes of challenges among your peers. The King’s Men will not meet on Thursday, June 15. Stay tuned for our next meeting!

The King’s Men

Children’s Liturgy of the Word
Thank you to all parents, leaders, musicians and shepherds for another wonderful series of Children’s Liturgy of the Word, which brought the Sacred Scripture alive for the children who participated at the 9 AM Sunday Mass. CLOW will end this Sunday and will begin again on September 10.

Contact Leif Erickson at leife100@gmail.com if you are considering volunteering as a shepherd or leader.

Vocations BBQ
The parishes of our area are sponsoring a BBQ Gathering for young men (ages 16-22) who are open to the call to the priesthood. The evening consists of Evening Prayer, casual dining, and conversation with priests and a seminarian. It will be held this Monday, June 12 2017 at Saint Joseph Parish, 332 Manor Avenue, Downingtown beginning at 6:30 PM. RSVP to frrossi@stjosephrc.org or by contacting your Parish Vocations Coordinator.

Prime Timers
Our Annual Picnic is June 14 at 12 noon. St. Joseph’s seniors meet from September to June for activities and socialization. Different activities and club reports are provided at our monthly meetings. Club membership is only $15 for the year that began in September and is open to all those age 50+. New potential members and visitors can attend free and are always welcome to enjoy the companionship and socialization. For more details on membership, please call Mary at 610-269-3650 or Paul at 610-873-2794.

Special Evening Confession Schedule
On June 14, evening confessions will take place from 6 to 6:45 PM due to the 8th Grade Graduation Mass.

Trinity Dome Collection
Saturday & Sunday, June 17-18
The United States Conference of Catholic Bishops approved a request from the Basilica of the National Shrine of the Immaculate Conception in Washington, D.C. to have a one-time collection to help complete the last planned aspect of the building, which is a mural of the Trinity on the interior of the Basilica’s dome. St. Joseph will take up this special collection next weekend, June 17-18. Thank you for your generosity in this special collection.

St. Joseph School News
Congratulations
Congratulations to the Graduating Class of 2017! What a blessing for you to be finished with this part of your journey! May the sweet love of Our Lord always dwell within you! God bless you!

Corpus Christi Procession
Parishioners of all ages are invited to participate in the Corpus Christi Procession Sunday, June 18, immediately following the 12 Noon Mass. The Eucharistic procession will begin at church and end with Benediction. This annual event provides a wonderful opportunity for us to publicly affirm our belief in the Real Presence of Jesus in the Blessed Sacrament. We will also enjoy water ice after the procession and benediction. Please note: Even if you attend another Mass on this weekend, please come back for the procession.

Change for Life
The Knights of Columbus will be collecting change-filled Baby Bottles on Father's Day weekend June 17/18. This is great for a child service project. Money collected will go towards covering the costs for our parish buses going to the 2018 "March for Life" in Washington DC in January. Extra money will go directly to local pro-life organizations in the area. For questions, email Rick Carcella at carcella@comcast.net.
Parish Religious Education News
Office: 610-873-8798

P.R.E.P.
Registration for 2017-2018
New and returning students, register now! Not sure of your activities schedules yet? Register anyway by June 15 before tuition fees increase. All pertinent information can be found under PREP on the parish website. Call the PREP Office with any questions you may have at 610-873-8798.

Sacrament News
First Communion DVDs have been delivered. All parish school children should have already received them. PREP families are invited to stop by the PREP Office to pick up their commemorative DVD and/or banner square at their earliest convenience. The DVDs will also be available for pick up in the school lobby during Vacation Bible Adventure week (June 26-29).

Vacation Bible School
Adult volunteers are still needed. If you volunteer to help, we will gladly accept your children as fellow adventurers. Visit the PREP page on the parish website for more information.

RCIA
Interested in learning more about the Catholic Faith? Want to become a Catholic or complete reception of the Sacraments of Initiation if already baptized a Catholic? Already Catholic and want a bit of a refresher? Sessions will begin again in September. If you need more information or have questions, contact Kathy Thomas at kathyt@stjosephrc.org or call the PREP office.

St. Joseph Parish Monthly Magazine
The high-quality magazine will feature parish and school news, local events, family and ministry spotlights, monthly scripture reflections, uplifting articles for the entire family, and much more!

Local businesses,
we want to partner with you!
We and are looking for 10-15 more businesses partners to help us get to print. The magazine will print and mail to 4,700 families each month at no cost to the members through the support of sponsoring advertisers. This presents a great marketing opportunity to promote your organization’s message to our active community each month. Call Mike Fontecchio at 484-612-5033 to set up an appointment & visit faithandfamily.pub to learn more.
ONE WEEK TO GO UNTIL
THE 10th ANNUAL ST. JOSEPH
COMMUNITY FESTIVAL
Tuesday, June 20 - Saturday, June 24
6-10 PM Tuesday-Thursday  6-11 PM Friday and Saturday
$25 Ride-All-Night Wrist Bands
Facebook: https://www.facebook.com/stjoe festival
Official Website: www.stjoesfestival.com

NEWS FLASH! Our Bake Sale will have our signature Strawberry Shortcake desserts available on Thursday and Friday nights only.

High School Students interested volunteering to satisfy NHS credits, graduation projects, or community service e-mail Donna Kneisly at mnice219@gmail.com. See the website’s Volunteer page for specifics to include in the e-mail.

Unopened Bottles of Wine or Liquor still needed!
We continue to have a great need for unopened bottles of wine or liquor for use as prizes at our Cheer Wheel. Please bring any you may have to the parish office. If anyone has information on where we might get some bottles "at cost" please email johnousey@verizon.net.

BAND LINEUP
TUE: De LaSalle String Band
WED: Red Satins, and POF
THU: Downingtown School of Rock and Staycation
FRI: 4-Play Band
SAT: Bulldogs
Stewardship Corner

In today’s second reading Saint Paul’s final appeal is a call for unity. God created that unity. Good stewards who share Christ’s life in the Eucharist belong to each other, just as God in the three persons of Father, Son and Holy Spirit enjoy unity.

We are an intimate part of God’s divine bond, God’s “family.” Saint Paul maintains that we ought to act that way. In the Church there is a bond of family, yet plenty of room for variety. Christian stewards use their uniquely varied gifts to live a Trinitarian faith, in unity, promoting Christ’s peace and justice.

How do we promote unity in our parish?

(International Catholic Stewardship Council’s June Newsletter)

Helping Other People Everyday

(H.O.P.E.)

Rides require 48 hours notice.
HOPE provides rides to doctors’ appointments, the grocery store, the pharmacy, and other necessary errands.

To request a ride for the week of 6/12,
please contact Ann Marie McBride at 610-518-3263 or Mary Sweeney at 610-269-0604.
To request a ride for the week of 6/19,
Please contact Nancy Coccetti at 610-269-3036.

HOPE is in need of 4 Coordinators.
Coordinators book rides for clients for one week every six weeks. For most weeks, there are requests for 4-7 rides. Coordinators do not typically drive clients, but they may if they wish. Please contact Helen Lyons for more information or to volunteer at 610-873-8041 or helenmlyons@yahoo.com.

Aid for Friends Meals Needed

Meals will be needed throughout the summer for our local homebound neighbors. Please pick up pan packets from the St. Katharine Drexel room at church or next to the AFF freezer closet in the church office. Return the frozen meals soon to the freezer. Contact Debby O’Keefe at dokeefe19@hotmail.com with any questions.

Volunteer Needed

A visitor is needed to deliver meals from the freezer in the church office to a local homebound neighbor once a month. No cooking involved, just delivery. Call Debby O’Keefe for more information at dokeefe19@hotmail.com.

Sunday, June 4
Collection Total

$84,275.78

Ordinary Income: $27,899.00 (604 envelopes)
Loose Cash: $2,822.89
Weekly EFT: $5,826.27 (212 participants)
Monthly EFT: $35,346.00 (350 participants)
Weekly Credit Card: $545.00 (23 participants)
Monthly Credit Card: $11,836.62 (142 participants)
Collection Total: $84,275.78

Poor Box Collection

June 4 total: $440.00
May & June Total to date: $2,384.00
The Poor Box for May & June is for Good Works.

2nd Collection for Saint Katharine Drexel Parish

$7,883.47

Thank you very much for your generosity.

Shopwithscrip.com

Sign up with Shopwithscrip and a percentage of your orders can be credited to your school tuition or donated to St. Joseph Parish!

Order by 11 AM on Mondays and they will be ready for pick up on Thursdays.

Shopwithscrip.com also offers ScripNow that allows you to print store gift cards fast! Perfect for last minute gifts!

June Mercy Hospice Schedule

Group 3 - Chicken Mushroom Casserole
Group 4 - Old Fashion Beef Stew
Please call Gail for more info at 610-269-9574.
Chester County Voices Abroad

Chester County Voices Abroad is an international performance group featuring young adults from Philadelphia area. They travel each year through Europe as “musical, goodwill ambassadors.” This year, the choir will make a return visit to Italy. Among the highlights planned for the tour are participation in Mass at St. Peter’s Basilica and concerts in Florence, Assisi, Loreto, Rome and Sorrento. Before departing, Chester County Voices Abroad will present a farewell concert of sacred music on Friday, June 16 at 7:30 p.m. at Saints Simon and Jude Church. A free will offering will be accepted. We will appreciate any support you can provide this deserving group of local students. For more info, please visit www.chestercountyvoicesabroad.org

Archdiocese of Philadelphia News

Tradition! A Celebration of the 25th Anniversary of the Catechism of the Catholic Church

Join his Excellency, Archbishop Chaput, for an important, one day event on June 19, 2017 at the Sheraton Downtown Hotel, Philadelphia. Come hear Jeff Cavins, Dr Scott Hahn, Dr. Matthew Bunson, Dr. Jonathan Reyes, Dr. Deborah Savage and Mother Assumpta Long and her sisters address Catholic belief, liturgical prayer/practices, moral living and prayer life in light of the four pillars of the Catechism. For the schedule and registration information, go to: http://phillyocf.org/wpcontent/uploads/2017/04/tradition.pdf. All are welcome!

**Catholic elementary school teachers and catechists will receive two core credits.

Malvern Retreat House

Separated & Divorced Retreat

A special retreat for separated and divorced Catholics will be held the weekend of June 16-18. Catholic author, speaker and divorce recovery expert Lisa Duffy will give several presentations, including The Six Keys to Healing and Your Own Self Worth. Please visit malvernretreat.com or call 610-644-0400 for more information.

Charismatic Retreat

Gifted Spiritual Director Fr. James Blount is leading a Charismatic retreat at Malvern Retreat House June 30-July 2. The weekend will focus on the theme Healing & Deliverance and will celebrate the 50th anniversary of Catholic Charismatic Renewal. This retreat is being held in collaboration with the Archdiocese of Philadelphia Catholic Charismatic Renewal. Please visit malvernretreat.com or call 610-644-0400 for more information.

Phaith Magazine.com

Get all the inspiring articles you loved in the magazine, now online only at PhaithMagazine.com

Bishop Shanahan News

Summer Programs

Bishop Shanahan High School and Dr. Richard Fuller offer a summer learning experience in four areas: Algebra I enrichment program (grades 5-9); Math Programs: Algebra 2, Geometry, Pre-Calculus & Calculus (grades 8-12); “Critical Thinking and Study Skills” program (grades 8-12); and a PSAT/SAT Program (grades 8-12 with a student teacher ratio of 8:1). For information, call Dr. Fuller 610-275-9660 or BSHS 610-518-1300. All classes begin June 19, 2017. Fall SAT/PSAT classes start on September 11, 2017.

Coordinator for Parish Communications

Saint Elizabeth Church in Chester County is looking for a capable individual to serve as Coordinator for Parish Communications, effective as early as July 1, 2017. This part-time (20 hours per week) staff person is responsible to coordinate the development and use of parish and parish school communication vehicles, including the parish & parish school web sites & Facebook pages, weekly parish bulletin announcements, media releases, The Spirit newsletter articles, and related social media tools as they are developed. The successful candidate must be an active practicing Catholic of at least 21 years of age, with a high school diploma (two or more years of college education preferred) and at least three years of professional experience in an office or school setting. Also required is familiarity and experience in using a personal computer in a Windows environment, including the Microsoft Office & the Outlook email programs; at least basic familiarity with website design, maintenance & navigation as well as social media platforms; some personal familiarity with a Catholic school environment; and a willingness to learn the parish data base system (PDS). The position calls for sound oral and written communication skills and an ability to relate effectively with others, both adults and children. Interested applicants should send a letter of interest and a resume with personal references to Rev. Thomas M. Mullin, Pastor, Saint Elizabeth Church, Office, PO Box 695, Uwchlan, PA 19480-0695. You may also fax a letter and resume to 610-646-6513 or send an email to: tmullin@stelizabethparish.org.